



PERFORMANCE OFFICER

Banque Havilland, a well-established wealth management group, offers services to both private and institutional clients, who can benefit from the advantages of a robust banking platform located across seven financial centres. The Bank is committed to providing clients with a highly personal and professional service in all aspects of its operations. The success of this strategy is ensured through our team of highly dedicated employees who contribute to a strong service and client oriented culture.

We are currently looking for a **Performance Officer** to join our Finance team at our head-office in Luxembourg.

The employee contributes to the production of management reports and provides financial analyses to the management. He/She participates to the elaboration of financial plans and monitors their achievement. He/She develops new reports, in collaboration with the business, data owners and the IT team.

Key responsibilities

The primary responsibilities of the employee are to:

- Produce periodic management reports on profitability, cost, business activity, KPIs, KRIs,...
- Contribute to the financial planning process and to monitor the financial performance of the Group.
- Ensure quality, consistency and time-to-delivery of reports.
- Provide standard reports to entities.
- Provide internal stakeholders with ad-hoc financial reporting and analysis.
- Maintain and develop the MIS.
- Support IT in the industrialization of mature data processes.
- Collect data for non-recurring regulatory reports.
- Work closely with finance teams in entities.
- Act as a business partner.

Tasks

The employee performs all tasks needed for the successful completion of the assignment, including:

- Production of periodic monthly reporting and identification of areas of focus.
- Reconciliation of management reporting with accounting reports.
- Maintenance of the reporting architecture.
- Verification of data quality, identification and remediation of potential data inconsistencies.
- Coaching subsidiaries in the use of Group reporting tools.
- Analysis and simulations for budget and ICAAP processes.

- Analysis of budget output and its compliance with risk appetite.
- Analysis of profitability by business line, client, etc.
- Maintenance of internal procedures.

Minimum profile requirements

- Master's degree in finance or graduate of a business school.
- Knowledge of LuxGaap, IFRS and consolidation principles.
- Regulatory reporting literate.
- In-depth understanding of banking flows and products.
- Data management skills and advanced knowledge of Excel, Access, SQL, Power BI.
- Fluent in English and French.
- Good communication skills.
- Team player.
- Stress resistant, well structured, analytical, capable to work autonomously.

The salary package offered will be commensurate with your professional expertise and experience. This position is available **immediately**. This is a unique and potentially career-defining opportunity for the candidate with the right spirit and experience.

If you are interested in taking this challenging opportunity please send your application (cover letter, CV, supporting references) to the following e-mail address: **careerbh@banquehavilland.com**.

Only shortlisted candidates will be contacted by our HR team.

The personal information you provide in your job application will be treated confidentially at all times and will be processed in accordance with the applicable data protection law, in particular the General Data Protection Regulation (GDPR).

In compliance with the law of 23rd July 2016, the selected candidate will be requested to provide a criminal record (section 3).

We are an equal opportunity employer, who believes that diversity is good for our people and our business. As such, we welcome applications from candidates without regard to their gender, age, racial or ethnic origin, religion or beliefs, sexual orientation/identity or disability.