



HEAD OF FINANCIAL CRIME COMPLIANCE (FCC)

Banque Havilland, a well-established wealth management group, offers services to both private and institutional clients, who can benefit from the advantages of a robust banking platform located across seven financial centres. The Bank is committed to providing clients with a highly personal and professional service in all aspects of its operations. The success of this strategy is ensured through our team of highly dedicated employees who contribute to a strong service and client oriented culture.

We are currently looking for a **Head of Financial Crime Compliance (FCC)** to join our head-office located in Luxembourg. The Head of FCC promotes the Compliance's cultures throughout the Bank and ensures that process are in line with the Bank's policies and procedures from an AML/Compliance perspective in Luxembourg. He develops, in collaboration with the Chief Compliance Officer, the financial crime compliance framework of Banque Havilland in Luxembourg. He also assists the Chief Compliance Officer in the supervision and the oversight of the compliance function over the other entities of the group. Finally, The Head of FCC manages on a day-to-day the Financial Crime Compliance team in Luxembourg.

Key responsibilities

- Review and prepare the compliance assessment of any new accounts opening in term of client's due diligence and KYC information; Coordinate and document the annual review of peps and high risk accounts, as well as the review of medium and low risk accounts;
- Ensure the compliance with the compliance monitoring program as defined by the Chief Compliance Officer, perform or delegate and document the controls described in the compliance monitoring program;
- Responsible for the supervision on the prevention and detection of all activities relating to Anti-Money Laundering and Financial Crime across the business units, including the organization and performance of mandatory training programs;
- Ensure the preparation of the consolidated reporting to the Risk & Compliance Committee and to the Board of Directors;
- Create a customer focused environment with high standards of quality;
- Build and ensure good and regular working internal and external relationships; Work closely with front-office units to maintain and improve compliance awareness throughout the business;
- Ensure the enhancement of the Compliance culture among the staff;
- Ensure the collection and the follow up of the correspondence with the CSSF and other authorities;
- Communicate effectively and efficiently with the team members and all the required departments within the Group;
- Develop a strong team environment, hiring, training, managing and building the team as appropriate.

Requirements

- 10-15 years of experience in the Banking industry within Compliance/AML/KYC environment;
- Fluency in English. French, German and/or Russian an asset;
- Ability to work with pressure while maintaining high accuracy and quality standards, analytical and process thinking skills;
- Ability to work autonomously as well as in a team; ability to take initiatives for problem resolution;
- Good computer skills (MS office) and knowledge of screening tools (World-check, EastNets);
- Excellent knowledge of the regulation, the key actors and the legislation governing the financial sector in Luxembourg;
- Professional behaviour, diplomatic skills, good attention to detail and a willingness to learn;
- Strong relationship management capability, with excellent communications and influencing skills;
- Ability to handle sensitive situations and confidential information.

The salary package offered will be commensurate with your professional expertise and experience. This position is available **immediately**. This is a unique and potentially career-defining opportunity for the candidate with the right spirit and experience.

If you are interested in taking this challenging opportunity please send your application (cover letter, CV, supporting references) to the following e-mail address: **careerbh@banquehavilland.com**.

Only shortlisted candidates will be contacted by our HR team.

The personal information you provide in your job application will be treated confidentially at all times and will be processed in accordance with the applicable data protection law, in particular the General Data Protection Regulation (GDPR).

In compliance with the law of 23rd July 2016, the selected candidate will be requested to provide a criminal record (section 3).

We are an equal opportunity employer, who believes that diversity is good for our people and our business. As such, we welcome applications from candidates without regard to their gender, age, racial or ethnic origin, religion or beliefs, sexual orientation/identity or disability.