



SENIOR FINANCIAL CRIME COMPLIANCE OFFICER

Banque Havilland, a well-established wealth management group, offers services to both private and institutional clients, who can benefit from the advantages of a robust banking platform located across seven financial centres. The Bank is committed to providing clients with a highly personal and professional service in all aspects of its operations. The success of this strategy is ensured through our team of highly dedicated employees who contribute to a strong service and client oriented culture.

We are currently looking for a **Senior Financial Crime Compliance Officer (permanent contract)** to join our head-office located in Luxembourg.

The **Senior Financial Crime Compliance Officer** promotes the Compliance culture throughout the Bank and ensures that processes are in line with the Bank's policies and procedures from a Financial Crime perspective.

The **Senior Financial Crime Compliance Officer** develops the Luxembourg due diligence standards, processes and controls in line with the regulatory framework as well as with the regulator's and auditors' requirements. He/she is responsible for the necessary reporting to the Head of Financial Crime Compliance and/or to the Chief Compliance Officer.

Key responsibilities

- Perform identification, review and risk evaluation of the prospects/ clients of the Bank;
- Monitor the activity pursuant to the applicable compliance monitoring program;
- Assist the Head of Financial Crime Compliance in the planning of monitoring tasks including clients' ongoing due diligence, the preparation and issuance of regular reporting with regards to Compliance Monitoring Program and supervision and/or training/assistance of the Financial Crime Compliance team;
- Perform and analyse sanctions screening;
- Draft STR and STOR as deemed appropriate;
- Provide standard and ad-hoc information and data reports to auditors and management as appropriate;
- Actively participate in the drafting process of policies and procedures, not limited to just compliance matters and ensure that internal policies and procedures are compliant with the regulations;
- Give advice and support to group employees on compliance matters and act as point of contact for escalated financial crime concerns;
- Create a customer focused environment with high standards of quality;
- Communicate effectively and efficiently with the team members and all the required departments within the Group.

Requirements

- At least 5 years of experience in Compliance/AML/KYC environment;
- University degree in Finance, Law, Business Administration or related field;
- Excellent knowledge of the regulatory framework, the key actors and the legislation governing the financial sector in Luxembourg;
- Fluency in English/French and Excellent written and verbal communication skills;
- Advanced computer skills (MS office, Excel, Word, Outlook) and screening tools (World-check, EastNets, LexisNexis);
- Ability to work under pressure while maintaining high accuracy and quality standards, analytical and process thinking skills with approach to working and solving problems;
- Ability to work autonomously as well as in a team;
- Strong interpersonal skills with the ability to establish and maintain effective business relationships with key stakeholders.

The salary package offered will be commensurate with your professional expertise and experience. This position is available **immediately**. This is a unique and potentially career-defining opportunity for the candidate with the right spirit and experience.

If you are interested in taking this challenging opportunity please send your application (cover letter, CV, supporting references) to the following e-mail address: **careerbh@banquehavilland.com**.

Only shortlisted candidates will be contacted by our HR team.

The personal information you provide in your job application will be treated confidentially at all times and will be processed in accordance with the applicable data protection law, in particular the General Data Protection Regulation (GDPR).

In compliance with the law of 23rd July 2016, the selected candidate will be requested to provide a criminal record (section 3).

We are an equal opportunity employer, who believes that diversity is good for our people and our business. As such, we welcome applications from candidates without regard to their gender, age, racial or ethnic origin, religion or beliefs, sexual orientation/identity or disability.