



BUSINESS ANALYST

Banque Havilland, a well-established wealth management group, offers services to both private and institutional clients, who can benefit from the advantages of a robust banking platform located across seven financial centres. The Bank is committed to providing clients with a highly personal and professional service in all aspects of its operations. The success of this strategy is ensured through our team of highly dedicated employees who contribute to a strong service and client oriented culture.

We are currently looking for a **Business Analyst (permanent contract)** to join our head-office in Luxembourg.

Key responsibilities

- Analyse business units and functional requirements and develop specifications for further development within banking software in collaboration with the business units;
- Elaborate and maintain User Manual documentation;
- Elaborate comprehensive test case scenarios and test plans for system upgrades, new or existing functionalities and coordinate test phases all over the BH group;
- Analyse and assess findings related to test cases (feedback from test teams) and workout solutions (bug fixing, bypass, etc).

Minimum profile requirements

- Good knowledge of business (Products/services), business operations (how they are delivered) and organisation culture / policies to ensure an efficient collaboration with stakeholders;
- Minimum 5 years professional experience;
- Administrative writing skills;
- Excellent problem solving skills;
- Strong attention to detail and well organized;
- Good knowledge of SQL;
- Good communication and interpersonal skills.

The salary package offered will be commensurate with your professional expertise and experience. This position is available **immediately**. This is a unique and potentially career-defining opportunity for the candidate with the right spirit and experience.

If you are interested in taking this challenging opportunity please send your application (cover letter, CV, supporting references) to the following e-mail address: careerbh@banquehavilland.com.

Only shortlisted candidates will be contacted by our HR team.

The personal information you provide in your job application will be treated confidentially at all times and will be processed in accordance with the applicable data protection law, in particular the General Data Protection Regulation (GDPR).

In compliance with the law of 23rd July 2016, the selected candidate will be requested to provide a criminal record (section 3).

We are an equal opportunity employer, who believes that diversity is good for our people and our business. As such, we welcome applications from candidates without regard to their gender, age, racial or ethnic origin, religion or beliefs, sexual orientation/identity or disability.